Instructions for Poster Presenters Old

Poster Discussion & Poster 'Rapid-Fire' Sessions

Certain Posters will be scheduled in dedicated E-Poster Discussion/'Rapid-Fire' Sessions. The presenters in these sessions will be asked to present their poster onsite and also to upload online a 1-page E-Poster file that will be available from the E-Poster stations onsite.

- Posters will appear on stations in the Poster Area in the Exhibition hall and are available for electronic viewing for participants.
- Each presenter will be allocated 3-5 minutes of presentation time including 2 minutes for discussion.
- Presenters should be at the E-Poster stations 10 minutes before the start of the Session and remain there until the session has finished.
- To prepare your E-Poster for the session, please follow the E-Poster Guidelines below and make sure you keep the deadline for uploading your E-Poster.

E-Poster Viewing

Presenters received a dedicated link to upload their E-Posters via email.
E-Poster Viewing abstracts will have **no specific presentation date and time.** The presenter may stand by the E-Poster Viewing screens onsite in order to present his/her E-Poster during breaks.

Only posters of registered participants will be displayed onsite.
Extended Deadline for uploading your E-Poster: 31 May 2022

Prepare your E-Poster

Technical specification for E-Poster preparation
Please submit your E-Poster as a **PDF file in landscape orientation.**

- **Language:** All E-Posters should be prepared in English.
- **File Format: PDF file** – 1 page is recommended
- **Orientation:** Please create your document in PowerPoint in **Landscape Layout 16×9** and Save it as a **PDF file**
- **Font types:** Arial, Calibri, Verdana Times New Roman or Helvetica
- **Font size:** 11 points or larger
- Hyperlinks, animated images, animations and embedded videos are **not permitted**
- QR Codes may be included
- Images and tables: **at least 200 dpi**. Good picture quality is essential.
- When inserting images, photos, tables, etc., use copy-paste. Do not use **embedded documents**
- Avoid overlapping objects and layers. Only the final view/status will be visible
- When saving your PDF please do not use symbols or special characters **(ie. +/@/ü)** in the file name
- **File size:** Less than **5 MB**
- If you wish, you may use a template that can be downloaded [HERE](#)

By following the guidelines, you will ensure your E-Poster is displayed correctly. Without following these instructions your E-Poster will be unable to be uploaded.

For questions please e-mail **ecim_abstracts@kenes.com**